

OTHER INITIATIVES UNDER THE ODP

COMPLIMENTARY RECRUITMENT AND JOB SUPPORT SERVICES

Employers can enjoy complimentary services from SG Enable and its partners to recruit and hire persons with disabilities. Besides job placement, the employer is eligible for at least six months of job support for every newly-hired person with disability.

ODP JOB PORTAL

Jobs-ODP is an online recruitment portal for employers to post job openings and for jobseekers with disabilities to apply for jobs.

Registration and posting of job vacancies at www.jobs-odp.sg is free. Please visit the portal for instructions on how to post your jobs.

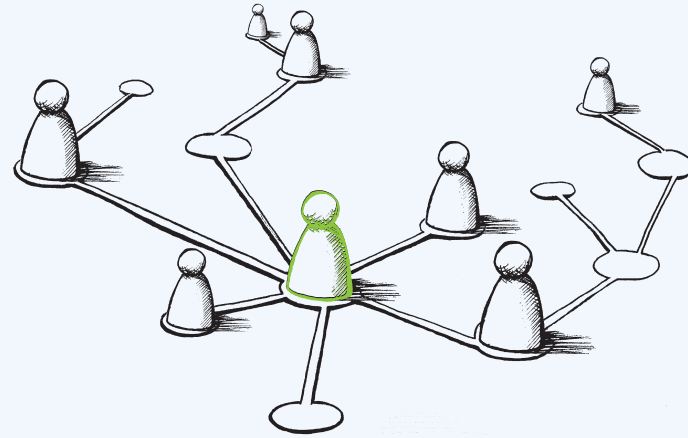
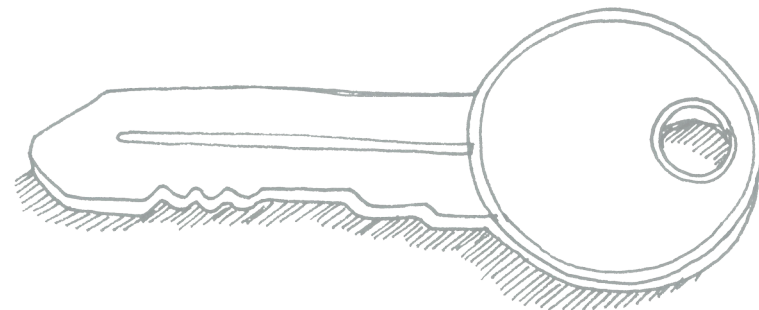
DISABILITY MANAGEMENT WORKSHOP

This workshop aims to clarify employers' perceptions and expectations about hiring persons with disabilities. Participants will learn basic skills on how to interact with and accommodate people with disabilities at the workplace. More information can be found at www.sgenable.sg

ENABLING EMPLOYERS NETWORK (EEN)

Interested employers are encouraged to join the EEN to champion and advance employment opportunities for persons with disabilities.

As EEN members, employers will have privileged access to special events such as learning visits and seminars or talks and online resources on hiring persons with disabilities.



ABOUT SG ENABLE

SG Enable is an agency dedicated to enabling persons with disabilities. We seek to empower persons with disabilities and their caregivers by providing easy access to information and referral services. We also enhance employability and employment options for persons with disabilities, and engage the larger community in enabling them to live in a more inclusive society.

We believe that everyone has latent potential waiting to be discovered regardless of their abilities. Adopting a person-centric approach, we want to equip persons with disabilities with essential resources at different life stages to ensure that they are supported and enabled to live their lives fully.



Inclusive Society. Enabled Lives.

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CONTACT SG ENABLE ABOUT THE OPEN DOOR PROGRAMME

Infoline: 1800-8585 885 (Mondays to Fridays 8.30am to 6.00pm;
Saturdays 8.30am to 12.30pm; Closed on Sundays and Public Holidays)

For enquiries or feedback: contactus@sgenable.sg

Version 2014



Open Door Programme

Enhancing Support for Employers to Hire and Integrate Persons with Disabilities



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WHAT IS THE OPEN DOOR PROGRAMME?

The Open Door Programme (ODP) supports employers in the hiring, training and integration of persons with disabilities.

The ODP is an initiative by the Singapore Workforce Development Agency (WDA) and the Ministry of Social and Family Development (MSF) to enhance the employment and employability options for persons with disabilities.

The ODP is administered by SG Enable.

WHO IS ELIGIBLE?

Any Singapore registered company who has hired or is interested in hiring, training and integrating Singaporeans or Singapore Permanent Residents with disabilities.

HOW TO APPLY?

Contact SG Enable. Employers will then be contacted by a consultant, who will assist companies to best tap the various types of support under the ODP.

WHAT DOES ODP FUNDING COVER?

New Employees

Apprenticeship Programme

Employers can tap this component to provide job-specific and on-the-job training for newly-hired persons with disabilities.

The employer can receive funding support of 70% of the employee's salary capped at \$1,000 per month, for up to 4 months, for every newly-hired person with disability who goes through the apprenticeship programme.

New and Existing Employees

A. Job Redesign

Employers can claim up to 90% of job redesign costs, capped at \$3,000 for each person with disability hired. The job redesign can include the following:

- i. Redesign of job scopes or processes
- ii. Purchase of equipment
- iii. Workplace modification
- iv. Integration programme

B. Capability Development

Employers can apply for funding to develop in-house training plans such as on-the-job training blueprints for persons with disabilities. This funding is up to 90% per training blueprint, capped at \$2,000.

Employers or training providers who want to develop capabilities and customise training materials and delivery for persons with disabilities may also apply for funding of up to \$20,000.

C. Training Grants

Employers will receive a 90% course fee subsidy when they send their employees with disabilities to attend training programmes. For specially tailored programmes for employees with disabilities, employers can contact SG Enable to find out more about the available support.

D. Natural Support

Employers will be given up to 90% course fee subsidy to defray the costs for non-disabled employees who attend programmes to build their confidence in working with colleagues with disabilities. In addition, there will be a one-time buddy allowance for colleagues supporting employees with disabilities.

